

**DRAFT AGENDA**  
**Balboa Reservoir Project**  
**Infrastructure Planning Kickoff**  
**August 9, 2018**

- 1. Introductions**
- 2. Overview of Proposed Project**
  - a. Horizontal improvements and proposed ownership
  - b. Anticipated schedule
  - c. Key issues
- 3. Infrastructure Phasing Discussion**
  - a. Developer's proposed phasing of streets and utilities (or single-phase?)
  - b. Initial City feedback and guidance
- 4. Overview of Infrastructure Documents (Pre-Entitlement Stage)**
  - a. Documents in Approvals Package
    - i. Infrastructure Plan
    - ii. Streets & Streetscape Plan (D4D Chapter)
    - iii. Basis of Design List
  - b. Informational Documents
    - i. Agency review responsibilities (Infrastructure Plan and D4D chapters)
    - ii. Improvement matrix (ownership and maintenance responsibilities)
    - iii. List of requested exceptions
    - iv. List of anticipated post-DA submittals (e.g., Basis of Design, 30% drawings, etc.)
- 5. Subdivision Mapping Discussion**
  - a. Developer's proposed tentative map approach (timing, number of maps, etc.)
  - b. Initial City feedback and guidance
- 6. Next Steps**
  - a. Monthly meetings
  - b. Anticipated timing of first draft submittals